



PRINCE SHRI VENKATESWARA ARTS AND SCIENCE COLLEGE

Gowrivakkam, Chennai-600073.

Affiliated to University of Madras

ACTION TAKEN REPORT ON FEEDBACK

ACADEMIC YEAR : 2018-2019

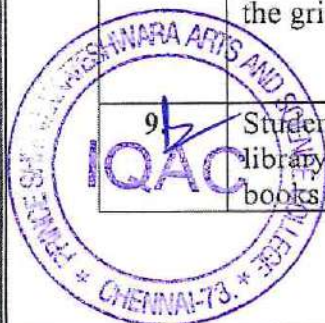
The Department of Biochemistry obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Majority of the students strongly appreciated the positive interaction of faculties with the students	Faculties were appreciated and requested to retain it
2.	Placement for job opportunities in industries need to improve	Career Guidance Program on "Opportunities in Pharmaceutical Industry" was conducted for the students to understand their roles in pharma companies. Besides, "Career Guidance Program - Job opportunities in various fields" were also organized to make wide placement choices for students
3.	To increase the period of internship, certification course and project-based learning courses	Students were encouraged to apply for internship and projects in reputed institutions
4.	To augment more field visits for courses	Necessary steps were taken to motivate students to have field visits in the relevant field
5.	Students wanted to acquire skills relevant to the industry to improve their job prospects	Following certification courses were held to ensure that students acquire relevant skills: 1. Medical Coding 2. Food and Beverage Operation
6.	Need improvement in the infrastructure of the classrooms	Following measures were taken care: • Incorporated ICT-enabled classrooms for conducting more audio-video lectures. • Lecture notes were shared to the students for better follow-up of classes
7.	Need training for enhancing their capabilities in writing government examinations	Skill-development program on "Course for UPSC - Civil Services Exam" was conducted for the students by Wisdom Academy, Chennai
8.	Need improvement in redressing the grievances of the students	Institution conducted a meeting for Grievances committee and new rules and recommendations were made to ensure the problems are addressed on time
9.	Students were happy with the library facilities and the number of books available for their courses	Institution conveys the gratitude to the librarian for assisting students with utilizing the library efficiently

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10.	More extension activities were requested by the students	Following measures were taken: 1. "Awareness Rally against Plastic" and "Rally on Plastic Eradication at Chitalapakkam" were organized to reduce plastic usage among students and public 2. Students were engaged in "E-Waste and Plastic Collection at Velachery" 3. "Tree Plantation - One student One Tree at Vengadamangalam" was arranged for the students by NSS
11.	Employers suggested improvement in the communication skills of the students	Necessary actions were taken to improve the communication skills <i>via</i> add-on courses and training. In view of this, "Training Program on Assertive Verbal Skills" was organized for the students.
12.	Advanced topics in theory and practical subjects were suggested to upgrade students' knowledge	Being a constituent college of University of Madras, the given suggestion will be conveyed to the authorized faculties during syllabus-revision
13.	All students from each department must be associated with Prince Sangamam - Alumni Association	As per the request from students, the network of alumni association database has been updated by placing it on registration desk on the day of convocation
14.	Students shall be engaged in health-related awareness programs to realize the importance of their family's health for better future	"Empowering the Community: Understanding and Preventing Dengue Fever" "End Polio now at Sembakkam" and "Marathon for awareness on Tuberculosis" were organized to create awareness on Health among the students and public. Besides, One-day workshop on "Health Awareness on Veggie Capsules" and "Healthy Lifestyle Behavior" were also organized for the students
15.	Implement measures to promote energy conservation among students	In view of this, add-on course on "Rooftop Harvesting" was organized for the students to create awareness on energy conservation



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ACTION TAKEN REPORT ON FEEDBACK

ACADEMIC YEAR : 2018-2019

The Department of Microbiology obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Provide learning of skill-based courses	Students were advised to register in certification courses (NPTEL, SWAYAM) and other value-added courses/ certification courses conducted by our institution to improve their knowledge
2.	Students were happy to participate in internship and field visits organized for them	Institution acknowledges the positive feedback received from students and encouraged the faculties to retain it
3.	Students were more interested in digital classes for certain subjects	IQAC discussed with the committee and necessary actions to improve classrooms with better audio-video facilities were taken
4.	Students were satisfied and happy to participate in co-curricular activities	Institution conveyed the regards to the department faculties and asked them to retain it for the future. In view of this, workshop on "Naturopathy - Health awareness program" and "Health Awareness on Veggie Capsules" were conducted for the students
5.	Training for placement opportunities were requested by the students	Workshop on "Job Openings for Microbiologist in Clinical Laboratory" and career guidance programme on "Opportunities in Pharmaceutical Industry" were conducted for all Microbiology students to understand their job openings at various scale. Besides, "Career Guidance Program - Job opportunities in various fields" were also organized to make wide placement choices for students
6.	Improvement in Entrepreneurship Development is required	Students were motivated to participate in certification course on "Mulberry Cultivation" to become an Entrepreneur
7.	Need opportunities to utilize research facilities during Master's projects	Students were encouraged to apply for government projects and scholarships for doing their project works
8.	Students requested improvement in paper evaluation system during	Being a constituent college of University of Madras, this institution follows the evaluation



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	semester examination	regulations of the University. During Paper-evaluation committee meeting, our institute staffs will represent this issue to the authorization.
9.	Majority of the students are happy with the green campus and resources for energy conservation in the campus	Institution conveyed the gratitude to the concerned staffs and asked to retain it. In view of this, the department also conducted "Let's Go Green – Awareness Campaign at Sembakkam" and "Rally on Plastic Eradication at Chitalapakkam" to create awareness among the public and students
10.	Need improvement in technical skills and practical knowledge	Certification courses on "Tools And Techniques In Microbiology" and "Biosynthetic Technology and Bioprocess" was conducted for the students to get familiarize with technologies
11.	Students were finding constraints in library book renewal period	As per the request of students, the library book renewal period has been extended
12.	Faculty Suggested for the arrangement of faculty development programme	FDP was arranged and the benefits were utilized
13.	Members of alumni requested for guest lectures by Industrial experts to the students	Guest lectures were organized and the students actively participated in it
14.	The employers were positive about the student's ability to learn new things.	The feedback is shared with the HOD's and respective staff members, in order to encourage the students to focus on innovation
15.	Faculty suggested buying recent edition books for the reference in the library	Recommended books were bought and kept in the library to enhance the knowledge
16.	Employers demanded improvement in communication skills of students	In view of this, "Training Program on Assertive Verbal Skills" was organized for the students.



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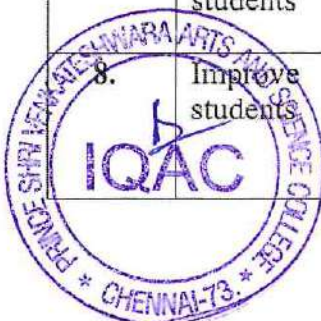
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ACTION TAKEN REPORT ON FEEDBACK

ACADEMIC YEAR : 2018-2019

The Department of Electronics and Communication Science obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Most of the students agreed that their courses are relevant with the updated technologies and would be helpful in employability	Institution conveyed the gratitude to the University and Syllabus-committee members for the same
2.	Students agreed and happy with the infrastructure of the classrooms for effective learning	IQAC showed gratitude to the management and infrastructural facilities can be maintained further
3.	Enhancement in learning process	Following measures were taken: 1. In the theory course, students are given assignment/ quiz/ seminars to improve their learning abilities 2. In experimental lab, students are encouraged to perform the experiments at their own. All these activities make classroom interesting and engaging for the students
4.	Field visit to the companies were requested by the students	Necessary action was taken to establish new partnerships with companies and research institutions to organize internship and field visits
5.	Improvement in IT facilities are requested by few students	Digital library with access to journal, e-resources and lecture notes were established in the campus
6.	Most of the students were happy and agreed with the proctorial services in the college	Institute acknowledged the faculties for their excellent services as proctors
7.	Improvement in entrepreneurship opportunities is requested by the students	Skill-development programme on "Career Opportunities in Electronics and Telecommunication Field" was organized for the students
8.	Improve technical skills of students	Certification course on "An overview of Communication Protocol" was conducted for the students to enhance students' ability on getting jobs



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9.	Students were happy with the Green environment and water conservation practices in the campus	IQAC acknowledged the staffs for their services and requested to maintain the same in the campus
10.	Need improvement in sports facilities	IQAC requested the physical education teacher to make necessary actions for arranging required sports facilities in the campus
11.	Employers suggested that students lack knowledge on fiber optics	Certification course entitled "Fundamentals of fibre optic technology" was conducted for the students to overcome the gaps identified in their knowledge
12.	Members of alumni suggested improvement in syllabus in terms of programming paper	The given suggestion was conveyed to the concerned authority for consideration and it will be conveyed to the committee during syllabus-revision
13.	Students were interested in Out-reach Programmes for better self-awareness	Students were encouraged to actively participate in the following programmes to create green awareness among public: "E-Waste and Plastic Collection at Velachery", "Swatchhata Hi Seva @Thalambur", "Let's Go Green - Awareness Campaign at Sembakkam" and "Awareness Rally on Against Plastic"
14.	Need training for enhancing their capabilities in writing government examinations	Skill-development program on "Course for UPSC - Civil Services Exam" was conducted for the students by Wisdom Academy, Chennai



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ACADEMIC YEAR : 2018-2019

The Department of Computer Science obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Students requested to inculcate future technologies of the course in teaching	Certification courses on "C#" and "Big Data and its Applications" were conducted for the students to get in touch with technical information
2.	Majority of the students were happy with the field visit organized for them	Institute appreciated the faculties and it is always made regular for the students to go for field visits in reputed companies
3.	Lack of Web Developing Concepts among students	Certification course entitled "Web based application development" was organized for the students to develop their knowledge
4.	Opportunities to participate in Extension activities were desired by the students	Students were encouraged for active participation in "Marathon for Awareness on Tuberculosis" and "Awareness Rally on Against Plastic"
5.	Few students were disagreed with the cleanliness and maintenance of the campus	Housekeeping staffs were instructed to carry out regular and timely cleaning of classrooms, washrooms and campus of the college. A cleaning schedule for the same was also put up for their accountability. Sanitary napkin vending machines have also been installed in washrooms.
6.	Improvement in placement training	Following measures have been taken to ensure the students are trained with updated skills: 1. Integrated Soft skill development Programme on "Aptitude for Placements" 2. Job Opportunities and Goal Setting - Skill development Program 3. Training Program on Assertive Verbal Skills 4. How to become a Mobile App Developer - Career Guidance Program 5. Career Guidance Program on Data Science Using R



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		6. "Career Guidance Program - Job opportunities in various fields"
7.	Improvement in library facilities and availability of the new books to students need to be established	The concerned library staff share the information regarding the new addition of books, subscriptions and links to access e-resources to the students. Students can access these links on a regular base to get the study material
8.	Need training for enhancing their capabilities in writing government examinations	Skill-development program on "Course for UPSC - Civil Services Exam" was conducted for the students by Wisdom Academy, Chennai
9.	Most of the students were happy and agreed with the proctorial services in the college	Institute acknowledged the faculties for their excellent services as proctors
10.	Alumni suggested students must participate in outreach programmes for better communication and interaction with public	In view of this, students were engaged in "E-waste and Plastic Collection at Velachery", "Awareness on Importance of Women Education to Mambakkam Village", "Mega Seed Ball Fest at Navalur" and "Free Orthopedic Medical Camp"
11.	Students requested to often arrange indoor/outdoor sports activities	IQAC instructed the Physical directors to take students for external activities recurrently



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The Department of Commerce obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Most of the students strongly agreed with the positive approach of faculties in giving the curriculum	Institute appreciated the faculties and requested to retain the same
2.	Students were happy with the relevance of their courses in the curriculum in terms of quality, future technologies and employability	Institute was satisfied with positive response from the students and will take necessary steps to maintain the same
3.	Developing relevant soft skills for working in companies	Following Soft skill development Programme were organized to improve their confidence in working environment: "Stress Management", "Confidence Building - Soft skill development" and "How to improve the Leadership quality?"
4.	Enhancement of employability of students	"Career Enhancement Program on Strategy for Banking Exams" and "Course for UPSC - Civil Services Exam" were conducted for the students
5.	Few students disagreed with timely redressal of grievances	IQAC team have discussed with The Grievance Redressal Committee of the college and have agreed to take necessary steps to solve the problems on time
6.	Students requested improvement in transparency of the paper evaluation system in the college	Institute requested the concerned department faculties to look into the issue and have requested faculties to prepare answer key with marks for the designed question papers
7.	Improvement of library facilities are requested by the students	Following facilities are adapted for effective learning and to improve access to the resources such as Science Direct, IEEE, Springer Nature, and JSTOR. Online books were purchased and lend to students and faculty for upgrading their knowledge
8. b	Majority of the students were agreed with the excellent security	Institution appreciated the faculties and the Exam Committee for their excellence and



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	and proctorial services in the college	requested to retain the same in future
9.	Alumni of the college suggested on introducing Post graduate and professional courses in the college	As per the feedback, Department of commerce has planned to introduce post-graduate course (M.Com - General) from next academic year onwards
10.	Employer suggested that students need to work on their Communicative skills	Bridge Course was organized for the students to enrich their communicative skills
11.	Faculties insisted students to learn accounting softwares for better placement opportunities	Students were encouraged to participate in the certification course on "Tally" to enhance their job skills. Besides, Career Guidance Program on "What are all the Digital Innovation in Marketing" was organized for the students
12.	Members of alumni insisted for curriculum related awareness programmes to students	Awareness programme on "Smart Buying: Be informed, Make Aware Choices" and workshop on "A Pragmatic approach to consumer awareness and protection in the present scenario" were arranged for the commerce students
13.	The green campus and energy conservation resources on campus are well-received by the majority of students, leading to overall satisfaction.	Institution conveyed the gratitude to the concerned staffs and asked to retain it. In view of this, following activities were organized for the students: "Tree Plantation - One student One Tree at Vengadamangalam" "Awareness Rally on Against Plastic"
14.	Employers suggested to develop managerial skills of students	Certification course on "Investment and Portfolio Management" to gain insights into effective wealth creation, risk management, and strategic decision-making in financial markets



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The Department of Computer Applications obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Enhancement of learning the latest/future technologies is required by the students	Students are given with field assignments, group-discussion on upcoming software and c-programs, audio-video lectures on new software and their uses in technologies
2.	Few students reported to improve syllabus in terms of relevancy to real-world problems and industrial standards	Being a constituent college of University of Madras, our institution follows the designated syllabus of the University. During syllabus review and revision, few teachers from our college participate in the process, conveyed the message to the respective authorities for syllabus improvement
3.	Need enhancement of employability of the students and ensuring students ready for industrial placements	Certification courses on "PYTHON" and "DIGITAL IMAGE PROCESSING" were organized for the students to enhance their employability skills in marketing services and survival-integrated activities
4.	Developing entrepreneurial skills	Career Guidance Program on "How to become a Mobile App Developer" and "Career Guidance Program on Data Science Using R" were conducted for the students to motivate them to develop their skills
5.	Improvement in canteen facilities is requested by the students	Necessary actions were taken to facilitate canteen with wide range of eatables to the students. It also ensures cleanliness and appropriate space of sitting to the students.
6.	Improvement in laboratory facilities is requested by the students	Computer labs were facilitated with increased count of computers, server and Hi-speed Wi-Fi facilities and new software and programs for doing their lab experiments at their own
	Most students concurred on the commendable security measures and proctorial services provided by the college.	The Institution expressed gratitude for the exemplary performance of the faculty members and the Exam Committee, and requested their continuation in the future.



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8.	Usage of modern teaching aids and smart class room facilities are preferred by the students	Institute considered the request and have discussed with the department faculties to incorporate more digital-based lecture classes and practical sessions for the students
9.	Members of alumni suggested to focus more on practical aspects in projects	Students were encouraged to take up research work based on application
10.	Faculty suggested that the student's assignments to be an experiential learning aspect and leverage their industrial exposure/acumen/expertise through connects with leaders in the field	Included in the syllabus as part of Take-Home Assignments (THA) and Seminars
11.	Improvement in placement training	Following measures have been taken to ensure the students are trained with updated skills: 1. Integrated Soft skill development Programme on "Aptitude for Placements" 2. Job Opportunities and Goal Setting - Skill development Program



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The Department of Biotechnology obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students, alumni, faculty and employers to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Students were satisfied with the quality of teaching and teacher's approach to be feasible and positive for effective learning	Institute conveyed the appreciation to the faculties and requested to retain the same
2.	Arrange industrial visits to understand the ground details in the relevant field	Institute organizes the industrial visit on regular base, to provide student about the basic knowledge and details of job opportunities in industries
3.	Students requested to get knowledge on job opportunities in pharma companies	Career Guidance Program on "Opportunities in Pharmaceutical Industry" was conducted to create awareness on various job roles in pharma companies
4.	Students were happy with the practical training sessions and lab facilities provided	Institution acknowledged the staffs for their support in making their teaching more experiential
5.	Need improvement in the placement cell for getting opportunities	Required actions were taken to provide students with access to real-world scenarios and industry-relevant projects during internships and field visits
6.	Students requested enhancement in learning using ICT facilities	Faculties have shared digital resources, reading materials <i>via</i> google classroom and e-mail with the students. More audio-video based lectures were conducted for the students to make the classes engaged and interesting
7.	Developing entrepreneurial skills of students	Certification courses on "Spawn Cultivation" and "Exotic Vegetables" were carried out for students to cultivate their enthusiasm for entrepreneurship
8.	Enhancement of employability skill	Skill-development programs on "Course for UPSC - Civil Services Exam" and "Career Guidance Program - Job opportunities in various fields" were organized to widen choices of jobs for students



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9.	Create more opportunities for participation in extension activities	Life-skill based programs on "HEALTH AWARENESS CAMP- 2019" and on "Health Awareness on Veggie Capsules" were conducted for the students to encourage them to participate in extension activities
10.	Few students addressed about maintenance of Green campus to be improved	Discussed with IQAC Head and decided to encourage paper-less work within the campus as first initiative. Besides, department club organized "Seed Ganeshha - Distribution of Seeds" to create awareness among students on preparing their own food
11.	Student requested for extra classes for slow learners	Remedial classes were planned in the college for slow learners.
12.	The recruiter from pharma companies and other firms suggested that the students need to be more participate and work with teams more effectively	Team Based activities and training were given to the students by trainers from different pharma sectors as part of placement training
13.	Employers suggested improvement in the communication skills of the students	Necessary actions were taken to improve the communication skills <i>via</i> add-on courses and training. In view of this, "Training Program on Assertive Verbal Skills" was organized for the students.



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ACADEMIC YEAR : 2018-2019

The Department of Accounting and Finance obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students and faculty to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Most of the students agreed and happy with the proctorial services in the college. Few students felt neutral and requested improvement	Institute discussed with IQAC and Exam committee to take necessary steps for creating checklists and detailed exam schedule for providing better proctorial services to the students
2.	Usage of modern teaching aids and smart class room facilities are preferred by the students	Institute considered the request and have discussed with the department faculties to incorporate more digital-based lecture classes and practical sessions for the students
3.	Majority of the students were happy with the clean environment in the campus and few requested improvement	Institute appreciated the staffs for keeping the environment clean and have decided to start separate garbage collection in the campus
4.	Students need assistance to prepare for Hackathons and other technical challenges	1. Activity programme on "Significance of E-Commerce in the Emerging Job Market" was conducted for the students to surpass them for facing technical challenges in companies 2. Training program on "How to Prepare for Common Proficiency Test" was conducted for the students to get prepared for Chartered Accountancy course
5.	Improvement in employability skills is desired	Personality Development Programme on "Enriching Communicative Skill" set of students was conducted for the students to enhance their confidence in working environment
6.	Few Students requested for improving their Entrepreneurship skills	Certification courses on "Services Marketing: Concepts and Applications" was conducted to make students to start their own business with better service practices



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7.	Developing communication skill in students were requested	Students were encouraged to participate in "Language and communication skill development program for healthy Communication of student community" and Workshop on "Ways to improve the Communication skills" for the betterment of their communication skills
8.	Improvement in placement training is requested by the students	Following activity programmes were conducted for the students to understand their job opportunities: 1. "Career Opportunities in Stock Market of India" 2. What are all the Digital Innovation in Marketing - Career Guidance Program 3. Career Enhancement Program on Strategy for Banking Exams 4. Course for UPSC - Civil Services Exam
9.	Improve and refine job skills of students	Certification course on "HR in Retail Operations" was organized to foster HR management skills of students
10.	Improvement in canteen facilities is requested by the students	Necessary actions were taken to facilitate canteen with wide range of catables to the students. It also ensures cleanliness and appropriate space of sitting to the students.
11.	Library facilities must be augmented to meet the current requirement of the student to enable efficient learning	Our library was equipped with internet facilities, lot of books, magazines and periodicals.
12.	Faculty suggested to encourage entrepreneur ability of students	Innovation, Incubation, Entrepreneurship have been promoted in structured manner. Appropriate weightage has been given in revamped curriculum
13.	Curriculum-related extension activities will be beneficial for students	Awareness programme on "Smart Buying: Be informed, Make Aware Choices" and workshop on "A Pragmatic approach to consumer awareness and protection in the present scenario" were arranged for the students



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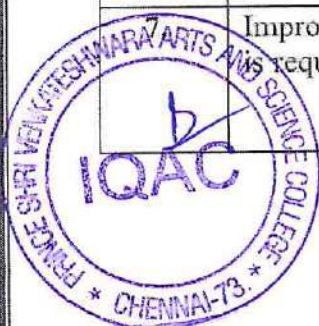
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ACTION TAKEN REPORT ON FEEDBACK

ACADEMIC YEAR : 2018-2019

The Department of English obtained feedback from various stakeholders to monitor and evaluate performance quality of curriculum, infrastructure, syllabus and ambience of the institution. The feedback forms were collected from students and faculty to improve the process of teaching learning. The feedback was acquired through structured questionnaire. Subsequently, the data was analyzed and a feedback report was prepared to gain insights into the areas where modifications or improvements are needed. On the basis of feedback obtained, following actions were taken to incorporate the improvements suggested by various stakeholders.

S.NO.	SUGGESTIONS	ACTION TAKEN
1.	Content of syllabus needs improvement in teaching quality	Respective teachers were notified about the issue and they were encouraged to update the preparatory notes with more appropriate teaching-learning methods and techniques
2.	Most of the students agreed and happy with the proctorial services in the college. Few students felt neutral and requested improvement	Institute discussed with IQAC and Exam committee to take necessary steps for creating checklists and detailed exam schedule for providing better proctorial services to the students
3.	Need improvement in the infrastructure of the classrooms	Incorporated ICT-enabled classrooms for conducting more audio-video lectures and lecture notes for the students
4.	Students requested skill-based certification courses for better placement opportunities	Institute has organized for the following courses: "Creative Writing" and "Leadership Skills" to upgrade their skills
5.	Improvement in placement training	Students were encouraged to participate in Training Programme on "Assertive Verbal Skills - In Common Language" to get expertise in their field
6.	Majority of the students are happy with the green campus and resources for energy conservation in the campus	Institution conveyed the gratitude to the concerned staffs and asked to retain it. In view of this, following activities were organized for the students: "Tree Plantation – One student One Tree at Vengadamangalam" "Awareness Rally on Against Plastic"
	Improvement in canteen facilities requested by the students	Necessary actions were taken to facilitate canteen with wide range of eatables to the students. It also ensures cleanliness and appropriate space of sitting to the students.



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8.	Developing employability skills in students	Skill Requirement for "Journalist - Career Guidance Program", "Career Guidance Program - Job opportunities in various fields" and "Course for UPSC - Civil Services Exam" were conducted to encourage students look for wide job opportunities
9.	Improvement in communication skills	Workshop on "Communication skill development for Effective Public Speaking" was organized for the students
10.	Subject-related literature books to be purchased in large numbers in college library	Necessary actions were taken to include more copies of literature books in the library
11.	Students wanted to participate in NSS, YRC and Sports programs as part of their extension activities	As per recommendations, students are encouraged to participate in Extensional community service



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